



SOCCOAST Afloat Proctor Agreement Form & ESO Cover Letter

Print this form, complete and fax or scan/email to: Coastline Community College Military/Corporate Education Department
 Fax: 714-241-6324
 Email: lrose@coastline.edu

STUDENT INFORMATION		
Student's Name	Course	Start Date (12 week courses)

PROCTOR AGREEMENT (Please print legibly)
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- All students have ordered all required course materials.
- Attached are registration packages for the above listed students/courses.
 Registration package should contain Registration Form and TA Authorization Form (100% of tuition).

Check One:

- I am a testing administrator or an educational services officer for the military.
- I am a designated proctor as approved by a Coastline College Official.

As a proctor, I agree to the following (Check all that apply)

- I am not a current Coastline student. I am not a relative of the student. I will personally, on a voluntary basis, check the identification of the student.
- I will keep the exam(s) locked in a secure place and I will personally administer and supervise the student throughout the entire exam.
- I will personally mail the completed exam(s) back to Coastline Community College immediately after the student has completed the Exams.

ESO Name _____ Rank/Pay Grade _____

Cutter _____ Email address _____

Mailing address _____
 Address (preferably street address, not FPO)

City _____ State _____ Zip Code _____ - _____

Phone Number () _____

By signing below, I acknowledge that I have read, understood and agreed to the regulations set forth in this form.

Proctor Signature: _____ Date: _____

THIS FORM AND ALL REGISTRATION FORMS, INCLUDING TA AUTHORIZATIONS OR PERSONAL PAYMENT, SHOULD BE RECEIVED THREE WEEKS PRIOR TO REQUESTED START DATE.