



PocketEd Program Student/Proctor Form

Print this form, complete and fax or email to:

Coastline Community College
Military/Corporate Education Department
Fax: 714-241-6324
Email: CCCMobile@coastline.edu

Subject Code	Catalog Number	Start Date
<i>Ex: BIOL</i>	<i>C100</i>	<i>June 1,2016</i>

STUDENT AGREEMENT (Please print legibly)

As a student, I agree to the following:

To be responsible for locating a proctor and setting up an appointment for the midterm and final exams, according to published dates.

To be responsible for reimbursing my proctor for any mailing expenses.

Student Name: _____ Student ID #: C _____

Military Pay Grade: _____ Email Address: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ - _____

By signing below, I have read, understood and agreed to the regulations set forth on this Student/Proctor Agreement form.

Student's Signature: _____ Date: _____

PROCTOR AGREEMENT (Please print legibly)

Check One:

- I am a testing administrator or an educational services officer for the military.
- I am an education official, librarian, or a teacher at a college or university.
- The student is deployed; I am an E-6 or above and at least 2 ranks higher than the student.

As a proctor, I agree to the following:

I will fax or scan/email a personal business card or send other proof of identity and job title with this agreement.
I am not a current Coastline student. I am not a relative of the student, nor do I live at the same residence as the student.

I will personally, on a voluntary basis, check the identification of the student and administer and supervise the indicated exams.

Proctor Name: _____ Rank/Pay Grade: _____

Institution/Military-Installation: _____

Email Address: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ - _____

Phone number: () _____

By signing below, I have read, understood and agreed to the regulations set forth on this Student/Proctor Agreement form.

Proctor Signature: _____ Date: _____

Please keep a copy of this form for reference