



Petition for Overload

The Military Education program at Coastline Community College limits students to no more than 2 courses max per 8-week session. If you wish to request enrollment in more than 2 courses, complete this ***Petition for Overload*** and fax to the number below. Taking more than 2 courses is challenging and students should understand that ***no special privileges, extensions, or TA refunds*** will be granted to accommodate the extra workload once accepted.

Spouse Program limited to two (2) courses, no exceptions.

Drop deadlines are posted at <http://military.coastline.edu/general/dates.cfm>

It is the student's responsibility to withdraw from a course by the posted deadlines if they are unable to maintain the workload. Please drop courses through the MyCCC Portal or the online Drop Form (<http://military.coastline.edu/navyregistration/mildrop.cfm>).

Please list all courses that you are requesting to enroll:

The Military Education Office will be contacting you by telephone or e-mail to discuss your request. You will not be enrolled until we communicate with you. Upon approval of your ***Petition for Overload***, your MyCCC registration account will be adjusted to allow you to add the additional course, approximately one (1) business day from approval.

Please sign below acknowledging you are requesting an overload status – more than 2 courses during the 8-week session.

Please print your name

Date

Please sign your name

Phone – Day

Please print Student ID # or last 4 digits of SS#

Phone – Evening

Please FAX to 714-241-6324

For Office Use Only: Approved for Overload Not Approved

Signature of Approving Official: _____